ALFRED DEAKIN HIGH SCHOOL

Excellence, Responsibility, Community, Respect

Acceptable Use of ICT Statement

ACT Education and Training Directorate (ACTETD) public schools operate within various policy guidelines that support the rights and expectations of every member of the school community to engage in and promote a safe and inclusive educational environment. This environment includes (but is not limited to) the ACTETD's computer network; Personal Electronic Devices (PEDs) that connect to its networks; online applications hosted within the ACTETD's secure environment (e.g. Digital Backpack, Oliver) as well as online and/or cloud environments outside of the ACTETD's secure online environment.

According to the *Australian Curriculum: Information and Communication Technology (ICT) Capability*: "To participate in a knowledge-based economy and to be empowered within a technologically sophisticated society now and into the future, students need the knowledge, skills and confidence to make ICT work for them at school, at home, at work and in their communities." The ACT Education Directorate recognises the need for students to engage with ICT resources and that the safe and responsible use of these technologies – including online behaviour – is best taught in partnership with parents and/or guardians.

To ensure the security of the network and users, the ACTETD may authorise access to user logs in the event that there is a potential breach of the conditions of this policy, which may pose a threat to:

- System security
- Privacy of staff and students
- Privacy of others
- Legal liability of the ACT Government
- Student wellbeing

By signing this statement, you acknowledge the procedures and guidelines outlined in the Communities Online: Acceptable Use of ICT– Parents and Students Policy and agree to your child accessing ICT resources in ACT schools.

Acceptable Use of ICT Statement

I have read and understand the *Communities Online: Acceptable Use of ICT– Parents and Students Policy* and its associated procedural documents: *Acceptable Use of ICT Guidelines* and *Use of Third Party Web Based Educational Services Guidelines*. I understand the need for my child to be a safe and responsible user of ICT resources – including the use of PEDs, and support the ACTETD in the implementation of the policy guidelines as outlined in the *Communities Online: Acceptable Use of ICT Resources* Policy. I have discussed this information with my child.

I agree to my child having access to (please circle):

School computers, local applications, and network drives: **Yes / No**

Note: if you select No, this will automatically prevent your child from accessing services including: The school network; Internal (school) email; and GAFE.

Name of child (printed): :_____

Parent and/or Guardian (Name printed): _____

Parent Signature: :_____ Date: _____

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Alfred Deakin High School - Acceptable Use of ICT Code of Practice for Students

Alfred Deakin High School has a number of platforms, which enable you to access information on computer networks such as the Internet.

To ensure fair and equitable access for all members of the school community who wish to make use of these facilities, all users are required to sign an agreement to abide by certain rules which are described in the code of practice. Most of these rules are ones you would be expected to follow on any computer network.

This Acceptable Use of ICT Code of Practice for Students agreement was developed for students of Alfred Deakin High School and is consistent with the Directorate's Communities Online policy and Use of Portable Electronic Devices (PEDs) in Schools policy.

To make use of the school's networked computing facilities, please ensure that you have read and understood the following code of practice, then sign the agreement below.

Code of Practice

When using the School's facilities to access computer networks:

YOU MAY:

- find, copy, and/or print information required for any of your school work;
- collaborate or share information relevant to your school work with students or teachers in other schools;
- download files containing information or software relevant to any of your school work where this action does not involve a breach of copyright laws;
- undertake any other special project which is approved by a teacher at the school;
- access email through a web-based account.

YOU MAY NOT:

- create, impersonate, display or share offensive messages or pictures, use obscene language, harass, insult or attack others, filming staff and students;
- damage computers, including screen and key damage, removal of identifying labels and barcode tags ;
- plug, unplug or change any hardware on school devices or chromebooks;
- interfere with computer systems or computer networks, for example, by propagating viruses or interfering with system configurations;
- violate any laws, for example, those related to copyright and privacy;
- use others' passwords, or share your own;
- trespass/hack into others' folders, files or systems;
- intentionally waste resources;
- use proxies to engage with blocked and inappropriate websites;
- use the network for commercial purposes; and
- use the network for any purpose that is not directly related to your studies at school.

VIOLATIONS OF THESE RULES MAY RESULT IN:

- Loss of access;
- Police and/ or legal action if appropriate; and
- Other consequences as determined by school staff.

I have read and understood the Alfred Deakin High School Students' Code of Practice. I agree to abide by the code and any other relevant rules that may be set by the school.

Student Name: _____ ID No: _____

Signed :_____ Date: _____