Dear Parent/Guardian,

Alfred Deakin High School (ADHS) is committed to providing a technology rich environment for our students as our community believes the use of Information and Communication Technology (ICT) is fundamental in assisting teaching and learning in all areas of the school curriculum.

The use of web based learning resources and cloud based storage has risen steadily over the last decade and are increasingly being used by teachers across the Directorate to improve student learning outcomes.

Teachers make decisions about the best technology to meet the needs of their students. There are a range of applications provided by the ACT Education and Training Directorate that provide secure access to students; however these do not always provide the services required by our teachers and for our students. Sometimes it is beneficial for the student to utilise services provided by third party web based providers.

Types of services provided by these service providers include online content creation, collaborative tools, online educational games and various administrative programs for tracking student assessment data.

Our school wishes to register with a range of web based service providers, which are listed below. Registering with these providers requires that some personal information about a student in your care is divulged. This may include: Student Name, Student Code, Year group and student email address (we will only use the minimum amount of student information). To ensure that we comply with the Commonwealth Privacy Act (1988), we need to seek your permission for the use of these sites. It’s important that you understand the reasons that these websites collect this information, what will be done with it and who else may have access to it. For each of the websites that the school intends to use, we have included a link to the website’s terms and conditions and/or privacy policy. Please read these and ensure that you understand the implications of using this service before giving your consent.

For ease of access to the links below, this document can be found on the ADHS website:
http://www.adhs.act.edu.au/ict@adhs

### WHOLE SCHOOL AND ADMINISTRATION SOFTWARE

**Name of Provider:** Accelerus  
**Type of Service:** Assessment and Reporting software used by the whole school to enable staff to enter details of assessment, collate data and produce reports for students.  
**Website:** http://www.accelerus.com.au/  

**Name of Provider:** ACER  
**Type of Service:** Testing software produced by the Australian Council for Educational Research, this allows students to do online testing and keep the data maintained to facilitate longitudinal comparisons, this will then inform decisions in relation to individuals’ educational needs.  
**Website:** http://www.acer.edu.au/  
**Terms & Conditions Link:** http://www.acer.edu.au/about/acer-privacy-policy
Name of Provider: Chrome
Type of Service: Chrome is a web browser used in many subjects to allow students to connect to their GAFE accounts and as a portal to access other applications.
Website: https://www.google.com/intl/en/chrome/browser/

Name of Provider: Timetabler
Type of Service: Timetabler is software used by the school administration for student elective selection, to develop the timetable and to manage staffing.

Name of Provider: SOBS (New 2015)
Type of Service: SOBS is Schools Online Booking System, we use it for parents to log on to access Parent/Teacher night and other event bookings.
Website: http://sobs.com.au/
Terms & Conditions Link: Terms and conditions are displayed when you access the site.

Name of Provider: TryBooking.com (New 2015)
Type of Service: Trybooking is an online portal the school uses to sell tickets to events and for students to enrol and pay for activities (e.g. activities week).
Website: http://www.trybooking.com

Name of Provider: Appsence (New 2015)
Type of Service: Appsence is a smartphone app where parents and teachers communicate. Teachers can mark rolls and communicate with parents through an app on their devices. It also allows parents to connect directly with the school.
Website: http://appsence.com.au/

CONTENT MANAGEMENT SOFTWARE:

Name of Provider: GAFE
Type of Service: GAFE is Google Apps for Education. Through the Chrome browser, Google is the host for a suite of applications available to educational institutions for use in school communities. The applications that are provided as core are email, calendar, documents (docs), slides, spread sheets, and forms. A range of other applications (apps) are available to load onto the user’s account. It allows staff and students to create, share and collaborate in an online space where the school can monitor usage (as we do with our current network).
Website: http://www.google.com/enterprise/apps/education/
Name of Provider: Hapara
Type of Service: Hapara Teacher Dashboard provides an instructional management tool in Google Apps, giving teachers a snap-shot view of student activity in their Google Apps.
Website:  http://hapara.com
Terms & Conditions Link:  http://hapara.com/privacy-policy/

Name of Provider: Edmodo
Type of Service: Edmodo is a social learning platform for schools. It is similar to Facebook in that it allows teachers and students to share communications but the users are restricted to invited members of the class.
Website:  https://www.edmodo.com/

Name of Provider: Schoology
Type of Service: Schoology is an online learning, classroom management, and social networking platform that allows learning through shared communication, collaboration, and increased access to curriculum and supplementary content.
Website:  https://www.schoology.com/
Terms & Conditions Link:  https://www.schoology.com/privacy.php

Name of Provider: Learnist
Type of Service: Learnist is a social learning platform. It allows staff and students to create learning boards that are essentially digitally curated silos of information. Learnist was built specifically for the education market. The learning boards are easy to use in the classroom, assign as homework, or share on other social networks.
Website:  http://learni.st/category/featured#/
Terms & Conditions Link:  http://learni.st/learnings/47558-learnist-tos-copyright-privacy-policy

Name of Provider: Typing Web
Type of Service: Typing web is a typing program to assist students to learn to type and monitor their progress.
Website:  http://www.typingweb.com/

PRESENTATION SOFTWARE

Name of Provider: Blogger
Type of Service: Blogger is a Google tool for creating blogs. Blogs, short for web-logs, are a form of online journal that may be used for many classes to share information.
Website:  http://www.blogger.com
**Name of Provider: Prezi app**
**Type of Service:** Prezi is a cloud-based presentation software and storytelling tool for presenting ideas on a virtual canvas. The product employs a zooming user interface, which allows users to zoom in and out of their presentation media, and allows users to display and navigate through information within a 2.5D or parallax 3D space on the Z-axis.

**Website:** [http://prezi.com/](http://prezi.com/)
**Terms & Conditions Link:** [http://prezi.com/terms-of-use/](http://prezi.com/terms-of-use/)  

**Name of Provider: Blendspace**
**Type of Service:** A web app that allows teachers and students to collect online content and to create presentations. Teachers can also embed auto-marked quizzes to test student understanding of topics.

**Website:** [https://www.blendspace.com/](https://www.blendspace.com/)
**Terms & Conditions Link:** [https://www.blendspace.com/terms](https://www.blendspace.com/terms)  
[http://www.edcanvas.com/privacy](http://www.edcanvas.com/privacy)

**Name of Provider: Smore**
**Type of Service:** Smore is a presentation tool used to create and share flyers. It is an easy to use tool for all levels to create attractive flyers and assignments.

**Website:** [https://www.smore.com/](https://www.smore.com/)
**Terms & Conditions Link:** [https://www.smore.com/93z8-smore-terms-of-service](https://www.smore.com/93z8-smore-terms-of-service)  
[https://www.smore.com/b14q-privacy-policy](https://www.smore.com/b14q-privacy-policy)

**Name of Provider: QuizStar**
**Type of Service:** QuizStar is used in many subject areas to create and automatically assess online quizzes for classes of students in a variety of different subjects. It is beneficial for all subjects to allow students to receive timely feedback on their quizzes.

**Website:** [http://quizstar.4teachers.org/](http://quizstar.4teachers.org/)
**Terms & Conditions Link:** [http://quizstar.4teachers.org/terms_use.jsp](http://quizstar.4teachers.org/terms_use.jsp)  
[http://quizstar.4teachers.org/privacy.jsp](http://quizstar.4teachers.org/privacy.jsp)

**Name of Provider: Socrative**
**Type of Service:** Socrative is software used in many subject areas to create online quizzes for classes in a variety of different subjects. It allows students to interact with quizzes in class on their devices, not only to give students timely feedback on their quizzes but also to allow students to have input in class discussions.

**Website:** [http://www.socrative.com/](http://www.socrative.com/)
**Terms & Conditions Link:** [http://www.socrative.com/terms](http://www.socrative.com/terms)

**Name of Provider: Quizlet (New 2015)**
**Type of Service:** Quizlet is software used in many subject areas to create online quizzes and can be used by students as a study tool.

**Website:** [http://quizlet.com/latest](http://quizlet.com/latest)
**Terms & Conditions Link:** [http://quizlet.com/privacy](http://quizlet.com/privacy)  
[http://quizlet.com/tos](http://quizlet.com/tos)
Name of Provider: Assessmate
Type of Service: Assessmate is designed for teachers who use rubrics to complement their assessment process. It is a time saving device and also has the benefit of increasing student engagement by putting the students in control of their own learning.
Website: https://itunes.apple.com/au/app/assessmate/id637464211?mt=8
Terms & Conditions Link: http://www.lisisoft.com/terms.html

Name of Provider: Easy assessment
Type of Service: An app to help teachers create Rubrics and Assess students’ work.
Website: https://itunes.apple.com/au/app/easy-assessment-rubric-creation/id489279817?mt=8
This app is on the Google Play site, the Google privacy policy applies

Name of Provider: Teacher kit app
Type of Service: Mark book/Assessment App – allows staff to keep student records on their portable device for easy entry and recall of attendance and marks.
Website: http://teacherkit.net/
Terms & Conditions Link: http://www.teacherkit.net/privacy_policy.html

Name of Provider: 000webhost
Type of Service: 000webhost is used primarily for the programing classes to teach students to code in PHP language to create websites.
Website: http://www.000webhost.com/
Terms & Conditions Link: http://www.000webhost.com/includes/tos.php
http://www.000webhost.com/includes/privacy.php

Name of Provider: Boomwriter.com
Type of Service: Boomwriter is used primarily by the Languages faculty to enable students to write and share books online.
Website: www.Boomwriter.com
Terms & Conditions Link: http://www.boomwriter.com/home/terms
http://www.boomwriter.com/home/PrivacyPolicy

Name of Provider: Language Perfect
Type of Service: Language Perfect is a language vocabulary teaching program. It teaches vocab of a number of different languages including correct pronunciation guides, and an online competition.
Website: http://www.languageperfectco.co.nz/website/
Terms & Conditions Link: http://feedback.languageperfect.co.nz/tos
http://www.languageperfect.com/privacy/
Name of Provider: Lingtlanguage
Type of Service: Lingtlanguage is primarily used by language classes to create and assess oral presentations.
Website: http://lingtlanguage.com/
Terms & Conditions Link: http://lingtlanguage.com/tos/
http://lingtlanguage.com/privacy/

Name of Provider: VoiceThread
Type of Service: VoiceThread is a web-based digital storytelling program that enables users to upload pictures or documents, record accompanying audio (or video) commentary, and invite others to record commentary.
Website: https://ed.voicethread.com/
Terms & Conditions Link: https://ed.voicethread.com/termsofuse/
http://voicethread.com/support/howto/Privacy_and_Security/

Name of Provider: MathsOnline
Type of Service: MathsOnline is a computer-based maths tutorial program designed to complement what is taught in class. It helps guide students lesson by lesson with video tutorials and worksheets, allowing them to pause, rewind and repeat all or part of any lesson until they fully understand it. ADHS seeks a contribution from parents/carers of $20 for student access to Mathsonline.
Website: http://www.mathsonline.com.au/

Name of Provider: ESSI
Type of Service: ESSI Money is an online game played by schools across Australia that allows participants to achieve an understanding of the basic concepts surrounding financial management in the areas of Earning, Saving, Spending, and Investing.

Name of Provider: Gen I revolution
Type of Service: A game developed for middle school and high school students, this online game gives students the chance to learn important personal finance skills as they play and compete against fellow classmates.
Website: http://www.genirevolution.org/
Terms & Conditions Link: http://www.econdelink.org/contact-us/terms-of-use.php
http://www.econdelink.org/contact-us/privacy-policy.php

Name of Provider: Play Diplomacy Online
Type of Service: Diplomacy online is web-based implementation of the turn based strategy game Diplomacy by Avalon Hill, in which you have to try to conquer Europe. To win you have to be strategic and diplomatic, making deals and alliances with other players and stabbing them in the back when it suits you best.
Website: http://www.playdiplomacy.com/
Name of Provider: JacPLUS (New 2015)
Type of Service: JacarandaPLUS is the home of all Jacaranda’s digital resources. It allows teachers access to diagnostic tools to view students work and monitor performance. It gives students the opportunity to learn through games, videos and interactivities.
Website: http://www.jacplus.com.au/
Please return the next 2 pages once completed.

Student’s name: ______________________________________ Year: 7 (2015)

Please **circle your choice** (or cross out which does not apply) to your child’s information to be supplied to each of the providers as set out on the attached pages.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Do consent /</th>
<th>Do not consent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accelerus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Timetabler</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* SOBS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* TryBooking.com</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Appsense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chrome</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hapara</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GAFE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edmodo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Schoolology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Typing Web</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Learnist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blogger</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prezi app</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blendspace/Edcanvas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smore</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quiz Star</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Quizlet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Socrative</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assessmate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Easy assessment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher kit app</td>
<td></td>
<td></td>
</tr>
<tr>
<td>000webhost</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boomwriter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language Perfect</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linglanguge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Voicethread</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathsonline</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESSI</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gen I revolution</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Play Diplomacy Online</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Jacplus</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* New 2015
Acceptable Use of ICT Statement – Parents/or Guardians

ACT Education and Training Directorate (ACTETD) public schools operate within various policy guidelines that support the rights and expectations of every member of the school community to engage in and promote a safe and inclusive educational environment. This environment includes (but is not limited to) the ACTETD’s computer network; Personal Electronic Devices (PEDs) that connect to its networks; online applications hosted within the ACTETD’s secure environment (e.g. Digital Backpack, Oliver) as well as online and/or cloud environments outside of the ACTETD’s secure online environment.

According to the Melbourne Declaration on the Educational Goals for Young Australians (MCEECDYA, 2008)¹: “in a digital age, and with rapid and continuing changes in the ways that people share, use, develop and communicate with ICT, young people need to be highly skilled in its use.” The ACTETD recognises the need for students to engage with ICT resources and that the safe and responsible use of these technologies—including online behaviour— is best taught in partnership with parents and/or guardians.

To ensure the security of the network and users, the ACTETD may authorise access to user logs in the event that there is a potential breach of the conditions of this policy, which may pose a threat to:

- System security
- Privacy of staff and students
- Privacy of others
-Legal liability of the ACT Government
-Student welfare

By signing this statement, you acknowledge the procedures and guidelines outlined in the Communities Online: Acceptable Use of ICT– Parents and Students Policy and agree to your child accessing ICT resources in ACT schools.

¹ http://www.mceecdya.edu.au/verve/resources/national_declaration_on_the_educational_goals_for_young_australians.pdf

Acceptable Use of ICT Statement - Parent and/or Guardian Consent

I have read and understand the Communities Online: Acceptable Use of ICT– Parents and Students Policy and its associated procedural documents: Acceptable Use of ICT Guidelines and Use of Third Party Web Based Educational Services Guidelines. I understand the need for my child to be a safe and responsible user of ICT resources—including the use of PEDs, and support the ACTETD in the implementation of the policy guidelines as outlined in the Communities Online: Acceptable Use of ICT Resources Policy. I have discussed this information with my child.

I agree to my child having access to (please circle):

School computers, local applications, and network drives: Yes No

Note: if you select No, this will automatically prevent your child from accessing services including: The Internet; Internal (school) email; and GAFE.

Name of child (printed): ______________________________

Parent and/or Guardian (Name printed): ______________________________

Parent Signature: ______________________________ Date: ________
STUDENTS TO COMPLETE AND RETURN

Alfred Deakin High School - Acceptable Use of ICT Code of Practice for Students

Alfred Deakin High School has a number of facilities which enable you to access information on computer networks such as the Internet.

To ensure fair and equitable access for all members of the school community who wish to make use of these facilities, all users are required to sign an agreement to abide by certain rules which are described in a code of practice. Most of these rules are ones you would be expected to follow on any computer network.

To make use of the school's networked computing facilities, please ensure that you have read and understood the following code of practice, then sign the agreement below.

**Code of Practice**

When using the School's facilities to access computer networks:

YOU MAY

- find, copy, and/or print information required for any of your school work;
- collaborate or share information relevant to your school work with students or teachers in other schools;
- download files containing information or software relevant to any of your school work where this action does not involve a breach of copyright laws;
- undertake any other special project which is approved by a teacher at the school
- access e-mail through a web-based account.

YOU MAY NOT

- e-mail or display offensive messages or pictures;
- use obscene language;
- harass, insult or attack others;
- damage computers, computer systems or computer networks, for example, by propagating viruses or interfering with system configurations;
- violate any laws, for example, those related to copyright and privacy
- use others' passwords;
- trespass in others' folders, files or systems;
- intentionally waste limited resources;
- use the network for commercial purposes;
- use the network for any purpose that is not directly related to your studies at school.

VIOLATIONS OF THESE RULES MAY RESULT IN

- loss of access;
- police and/ or legal action if appropriate;
- other consequences as determined by school staff.

I have read and understood the Alfred Deakin High School Students’ Code of Practice.

I agree to abide by the code and any other relevant rules that may be set by the school.

Name: ________________________________  ID No: ________

Signed: ________________________________  Date: ________